Part 1 Application for Access Permit form updated January 2015

Owner/Applicant Name, Address, and Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person(s) performing the work (if different from above) Name, Address, and Phone #\_\_\_\_\_\_\_\_\_\_\_

Location of access: Town Highway #\_\_\_\_\_\_\_ (For 4th class roads, see Town Policy on maintenance)

Town Highway Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

On the: N S E W side approximately \_\_\_\_\_\_\_\_\_ (feet/miles) from existing intersection or established marker (please identify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please attach a sketch or drawing of the proposed driveway access.

INSTRUCTIONS, RESTRICTIONS, AND CONDITIONS

1. The Town retains a 3-rod (49.6 foot) Right-of-Way on all roads.
2. All driveway culverts will be 15” in diameter or larger.
3. All driveways and culverts will be maintained by the property owner at all times.
4. The Road Commissioner has the right to require maintenance to the culvert at any time.
5. No material or snow is to be pushed from a driveway onto the Town Highway or ROW.
6. No permanent structures or landscaping that protrudes above grade will be placed in the Town ROW.
7. All work is to be done under the supervision of the Road Commissioner. Permit approval shall be granted only after a final site visit and approval by the Road Commissioner. If the site inspection reveals damage to the highway, the applicant shall repair the damage to the satisfaction of the Town no later than 30 days of notification.
8. A recording fee of $10.00 is to be paid by the applicant at the time of Permit Application.
9. A deposit of $ is required to be paid by the applicant at the time of Permit Application. The deposit will be refunded (without interest) upon approved completion of the access (or one year from date of approved completion or providing inspection reveals no damage to the highway).
10. Work must be completed within one (1) year of Permit date or the Permit is void. Applicant may request in writing an extension of the Permit prior to its expiration date. If Permit expires, the recording fee and deposit will be forfeited, and applicant will have to re-apply for a new Application for Access Permit and submit a new recording fee and deposit.

Owner/Applicant or Owner/Applicant’s Agent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

Road Commissioner Comments \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Road Commissioner Authorization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

Part 2 Access Permit

Notice: This Permit is issued in accordance with Title 19, §1111 of the Vermont State Statutes relative to highways within the control and jurisdiction of the Town of Eden. The issuance of this Permit DOES NOT release the owner/applicant from any requirements of State ordinances, rules, or regulations administered by other governmental agencies. The Permit is to be effective upon compliance with such of these requirements as are applicable and will continue in effect for as long as the present land use continues. Any change from the present land use will require a new permit. This Permit is issued subject to the Restrictions, and Conditions stated in Part 1 of this form, and Additional Instructions, Restrictions, and Conditions, if any, stated below, including any attached documents covering the work described in this Application, and then only when the work is performed and completed as directed. Owners/Applicants are subject to the penalties set forth in 19 VSA §1111 of fines not less than $100.00 or more than $10,000.00 for each violation of this Permit or provisions of 19 VSA §1111.

ADDITIONAL INSTRUCTIONS, RESTRICTIONS, AND CONDITIONS:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

Selectboard Member Selectboard Member Selectboard Member Date

PERMIT EXPIRATION DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Part 3 Final Authorization Approval

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Road Commissioner Date of final inspection

Permit Record Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit Refunded \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Profile map/here

