



Chaperone/Volunteer Agreement

Important: Please return this form after completing the information to your child's homeroom teacher or the school office at least 2 weeks prior to the first date you wish to chaperone or volunteer for a special event at or with the school.

Thank you in advance for volunteering to chaperone a school trip or event. These activities are an extension of our curriculum and an important part of a quality school experience. During each trip or event, all school rules and policies apply to both students and adults. Please give careful consideration to the requirements below before signing this agreement. In order to provide a safe environment for student activities, in addition to fully adhering to School Board policies and state and federal regulations, we require the following:

- No tobacco products or alcohol are allowed, whether at school or off-site, even if the site normally permits them.
- Younger siblings or other children may not accompany parent chaperones.
- Issues regarding student discipline, other than redirecting students, should be reported to a staff member as soon as possible. Chaperones should not discipline students, issue consequences or get heavily involved in mediating disagreements.
- Chaperones need to be legal guardians, parents, grandparents, or others at the discretion of the Principal.
- Confidentiality is a must. Information about individual students, discipline problems, etc., cannot be shared with individuals who are not employees of the school.
- Chaperones need to be familiar with all the school rules addressed in the Parent or Student Handbook and should follow them on all trips and seek help from a school staff member with enforcement.
- Appropriate language should be used at all times. Students should never be exposed to "adult" conversations, swearing, etc.
- Never leave the group you are chaperoning without arranging for another adult to take over your responsibilities.
- Cell phone use while with children is not allowed unless it is an emergency.

I have read and understand the policies listed above. I agree to fulfill my obligations as a volunteer or chaperone for _____ within the Lamoille North Supervisory Union.

School Name

Signature

Date

Print Name

Name(s) of Student(s) attending this school

Relationship to Student(s)

Please complete the form on the reverse side

Criminal Record Check Authorization

Please answer the following questions, complete and sign this form giving the school permission to conduct a background check with the Internet Sex Offender Registry and the Vermont Criminal Conviction Record Internet Service (VCCRIS). I understand the results of that check will be made available to the Principal of the school.

Have you ever:	Circle	If Yes, When?	Explain Briefly
1. Been convicted of a misdemeanor?	No Yes	_____	_____
2. Been convicted of a felony?	No Yes	_____	_____
3. Been placed on probation?	No Yes	_____	_____
4. Received a deferred sentence?	No Yes	_____	_____

Explanation continued if necessary:

(A prior conviction does not necessarily mean you may not be a chaperone or volunteer. The Principal has the discretion to grant approval depending on individual circumstances, the nature of the offense, date of offense, etc.)

_____ Signature	_____ Date
_____ Print Name	_____ Past names you have used
_____ Date of Birth	_____ Place of Birth (City, State, Country)

School use only: Date Internet Sex Offender Registry checked: _____
Date VCCRIS checked: _____ volunteer/Chaperone Approval Granted? _____
Authorized by: _____