

Town of Eden
71 Old Schoolhouse Rd
Eden Mills, VT 05653

March 9, 2021 Selectboard Meeting

The Eden Selectboard met at the Town Office on March 9, 2021. Present: Ricky Morin, Clayton Whittemore, Virginia Parker, Candy Vear, Freeda Powers.

1. Ricky opened the meeting at 6:00pm.
2. Additions and Deletions to the Agenda:
 - 8a) vii: Kilburn Transport
 - viii: Curtis Lumber Company, Inc.
 - ix: Cardinal Logistics Management Corp.
 - x: Cota Trucking, Co.
 - 12b) ACT250 Notice re: K.A. Harvey Manufactured Housing Inc. Application
3. Citizens Input:
 - a.) Faye Cochran called in to request updates be made to the town website. Freeda agreed to make the requested changes.
 - b.) The Board acknowledged an email from John DiGiuseppe withdrawing his request to have the question about cultivating cannabis considered for the town meeting ballot.
4. Sign orders: Five (5) orders were reviewed and signed.
5. Minutes: The Board reviewed the minutes of 2/23. Ricky made a motion to approve as amended, the minutes of the 2/23/21 meeting. Clayton seconded the motion. The Board voted 3-0.
6. Beach Update:
 - a. The Board agreed to April 13th as the date for the spring lottery. Freeda will advertise this in the local stores, the News & Citizen and on the town website. There are five available lots at this time.
 - b. The Board would like to have Plumbing Solutions continue doing the annual water maintenance (opening and shut-down included) if they are available. Freeda will reach out to secure a current quote and agreement with Plumbing Solutions for services.
 - c. We have received two inquiries in response to the ad for managers. Candy sent copies of the job description and has not heard back from them yet.

7. Outside Audit Update: KBS has begun coordinating with the Treasurer, scheduling 8/2 and 8/3 for field work dates to come to the office for the audit. They will need to audit the 6/30/20 and 6/30/21 balance sheets and the 7/1/20-6/30/21 change in fund balance. They will be sending Candy an engagement letter and list of items needed after April 15th.

8. Road Commissioner's Report:

a.) Excess Weight Permits: Clayton made the motion to approve to town specifications excess weight permits for Structural Wood Corporation, Jack F. Corse, Inc., John G. French & Sons Trucking, Inc., N.A. Manosh, Inc., Newton/Dubois Construction, Inc., Black Ox Trucking, Kilburn Transport, Curtis Lumber Company, Inc., Cardinal Logistics Management Corp. and Cota Trucking, Co. Virginia seconded the motion. The Board voted 3-0. Approved and signed.

b.) Post Spring Roads: The Board reviewed the resolution and the notice to post roads due to springtime conditions. Virginia made a motion to sign the resolution to post all town highways for spring road conditions from March 9, 2021 to May 1, 2021. Clayton seconded the motion. The Board voted 3-0. Resolution was signed. Freeda will contact the school and have them notify delivery drivers of the posting status.

c.) Update of other activities of Highway Dept.: Ricky said they continue to wing back snowbanks and keep up on sanding. They ran low on wood for the garage to burn, so he made a purchase from Chris Kilburn for 12 cord at a cost of \$1500.

9. Ratify Additions and Deletions of 2/23:

- a.) Under #6) Quotes from Sterling Mtn. Solar
- b.) Under #9b) iii: Desrochers Excavating, Inc.
- c.) Under #14) Sarah Hyde resignation letter
- d.) Under #15) LCPC Notice re: Eden Rep needed

Virginia made a motion to approve the additions and deletions from 2/23/21, as listed above (#9a-d). Clayton seconded the motion. The Board voted 3-0.

10. Other Business:

a.) The Board reviewed all existing job descriptions. It was agreed that elected officials do not need a job description on file. The Board discussed having job descriptions on file for all the part-time employees. Many of these part-time employees are employed as part of grant work (i.e., Greeter Program at the Fishing Access), part of other programs such as Teach America to Swim, or otherwise beyond our oversight (i.e., Health Officer). Currently, the following positions have job descriptions on file in the town office: Road Crew, Town Admin Assistant, Beach Manager, Constable and Dog Officer. Freeda will work to create a job description for the Assessor's Assistant position for the Board to review. There was some discussion regarding the role of the Constable(s) and whether or not to have them also take back the duties of the Dog Officer. Due to a perceived lack of interest amongst the current Constables to take on those duties, the Board went on to request that the open position of Dog Officer be

advertised once again. Ricky made a motion to go into executive session under 1 V.S.A. § 313 to discuss personnel matters. The Board entered executive session at 7:58pm and exited executive session at 8:08pm. No decisions were made.

b.) LCPC Bylaws Change: The Board was given information regarding upcoming bylaw changes which aim to create intermunicipal service agreements. These agreements would allow towns to voluntarily work together so they might share services such as dog officer, Listers, or other activities. We will be following the changes to these bylaws and paying close attention to how these agreements may benefit Eden in the future.

c.) The Board reviewed a draft response to Eden resident, Mrs. Leone, regarding her concerns around Airbnb rentals. After some editing, the Board requested the letter be sent to Mrs. Leone. Freeda will send the letter along with information on Bill H.200, a bill to impose a residency requirement for the owners of short term rental properties, recently introduced into the House of Representatives. This bill would require property owners who want to rent their property short term to occupy the property as their primary residence for a minimum of 270 days or 70% of the period of ownership.

d.) The Board presented the draft Conflict of Interest Policy to the Town Attorney for review. He had no suggestions or recommendations on the draft policy.

11. Upcoming Tax Sale: Candy offered the Board a reminder of the upcoming tax sales taking place Thursday, March 11th at the Town Office beginning at 10:00am. There are three properties up for tax sale. Ricky confirmed that he will be present.

12. FYI:

a.) ACT 250 Notice re: Bullard Lumber Co. amendment to forest management permit; a 10 acre lot will be clear cut due to the poor long-term health of trees.

b.) ACT 250 Notice re: K.A. Harvey Manufactured Housing Inc. application submitted for a 5-lot subdivision off Knowles Flat Road.

13. Adjourn: Clayton made a motion to adjourn. Virginia seconded the motion. The meeting adjourned at 8:34pm.

Minutes Approved as written on 3/23/2021 by: Ricky Morin, Clayton Whittemore, Virginia Parker.

Freeda Powers, Town Administrative Assistant