

Town of Eden
71 Old Schoolhouse Rd
Eden Mills, VT 05653

March 23, 2021 Selectboard Meeting

The Eden Selectboard met at the Town Office on March 23, 2021. Present: Ricky Morin, Clayton Whittemore, Virginia Parker, Candy Vear, Donna Whitcomb, Freeda Powers.

1. Ricky opened the meeting at 6:03pm.
2. Additions and Deletions to the Agenda:
 - a.) #11a viii) S.D. Ireland
 - b.) #11a ix) Harrison Concrete Construction, Inc.
 - c.) #11a x) Harrison Redi-Mix Corp.
 - d.) #11d) Access Permit; Tetreault
3. Citizens Input: None at this time.
4. Sign orders: Five (5) orders were reviewed and signed.
5. Minutes: The Board reviewed the minutes of 3/9. Virginia made a motion to approve as written, the minutes of the 3/9/21 meeting. Clayton seconded the motion. The Board voted 3-0.
6. CAI Contract/Assessors Office: The Board reviewed the proposed contract from Cartographic Associates, Inc., CAI, for Tax Map maintenance services 4/1/21-3/31/22 at a cost of \$1,500 plus \$15 per building added or changed. Clayton made a motion to accept the contract as written. Virginia seconded the motion. The Board voted 3-0. The contract was signed.

The Board went on to discuss staffing of the Assessor's Office going forward, given the recent resignation of Sarah Hyde. Kristi Ehlers submitted a written offer to resume her previous role in the position of Assessors' Assistant. Kristi will be able to execute a majority of the work remotely while working in conjunction with Russ Beaudoin, the Assessor, by phone when needed. The Board had no objection to this work arrangement. Having Kristi available by phone will also allow someone who is familiar with local properties and with evaluation policies and procedures to be available to Eden property owners should they have questions or concerns. As we approach April, a busy time for that office, the Board voiced their gratitude at having Kristi's skills and offer available to them. Clayton made a motion to hire back Kristi

Ehlers to the position of Assessor's Assistant at a rate of \$17/hr. plus reimbursement of supplies expenses with receipts, until January 2022 with a check-in during a Selectboard meeting once a month by phone. Virginia seconded the motion. The Board voted 3-0. Candy will coordinate with Kristi for required rehire paperwork.

7. Conflict of Interest Policy: The Board revisited the draft COI policy. The Town Attorney offered no changes upon his review of the document. The Board also had no objection to its content or changes to make. Virginia made a motion to adopt the Policy Regarding Conflicts of Interest and Ethical Conduct for the Town of Eden. Clayton seconded the motion. The Board voted 3-0.

8. Eden Planning Commission: The Board discussed the current status of the EPC. Current members include: Candace Vear, Virginia Parker, Kristina Brown and Keren Ferrari. Virginia indicates she knows of some local interest. Candy said anyone showing interest in the open position on the committee should submit a letter of interest directly to the Selectboard by postal mail, email or by dropping it in the drop box out front.

9. Beach Update:

a.) The Board reviewed a proposal from Plumbing Solutions, Inc. for water maintenance services at LERA for the 2021 season. John Campagna, owner and operator of the company, is increasing his rate to \$2,640 for 2021 but also offered to hold that price for 2022. The Board discussed, determining that given his experience with the system and their satisfaction with his many years of past services, they accept the terms of this agreement. Virginia made a motion to accept the quote from Plumbing Solutions for water system maintenance at LERA for the 2021 season at a rate of \$2,640. Clayton seconded the motion. The Board voted 3-0. The Board requested Freeda to get a written contract from John for 2021 & 2022 at the rate of \$2,640 per year, which they can sign at their next meeting.

b.) Manager(s) response to ad: Candy said there has been some interest by phone and email but no follow up from serious candidates.

10. Tax Sale Update: Candy reports that all three properties at the March 11th tax sale did sell. The Town has collected the monies.

11. Road Commissioner's Report:

a.) Excess Weight Permits: Clayton made the motion to approve to town specifications excess weight permits for Lily Transportation Corp., Austin Construction Inc., Vaillancourt Transport LLC, AmeriGas Propane, Grimes, Inc., Dale E. Percy, Inc., Camp Precast Concrete Products, Inc., S.D. Ireland, Harrison Concrete Construction, Inc. and Harrison Redi-Mix Corp. Virginia seconded the motion. The Board voted 3-0. Approved and signed. It was noted that Austin Construction did not provide a current Certificate of Insurance with their permit; Freeda will reach out to them and advise that their permit will not be mailed back to them until that COI is received by the Town.

b.) Transportation Advisory Committee (TAC) rep.: The Board reviewed the Lamoille County TAC FY2021 Municipal Rep. Designation form. This year, we are removing Tracey Morin and adding Freeda Powers as the Eden Alternate Rep. Ricky Morin remains the Primary Rep. for the Town. Clayton made a motion to appoint Freeda Powers as the TAC Alternate Representative for the Town of Eden. Virginia seconded the motion. The Board voted 3-0. Freeda will submit the completed form to Rob Moore, Regional Transportation Planner for LCPC. The next TAC meeting is tomorrow via Zoom. Freeda will attend.

c.) Update of other activities of Highway Dept.: Ricky advised we are looking at mud season now; familiar complaints regarding the road posting have been coming through by word of mouth. Ricky and Freeda have been working preemptively with local entities including the school, delivery services, loggers and utility companies to communicate the need to treat all roads respectfully during this short but crucial period between seasons. The road crew have been doing some grading where needed and recently brought gravel to Square Road and East Hill Road.

We still await feedback from the State Watershed Management Division regarding the go ahead for bridge projects on Paronto and Blakeville roads, which we hope to undertake this year.

d.) Access Permit: The Board reviewed an access permit request from Nicholas & Stephanie Tetreault for property located on Knowles Flat Road. The Board had no objection to the application as presented, however, Ricky would like to make a site visit to ensure there will not be a need for a culvert. Per the application, he has no concerns with site distance at the location. As long as the top of the driveway is flat and the profile is built to the permit, there should not be a concern there either. This permit will be revisited for signing at the 4/13/21 meeting with input from Ricky per culvert requirements.

12. Ratify Additions and Deletions of 3/9:

- a.) 8a) vii: Kilburn Transport
- b.) viii: Curtis Lumber Company, Inc.
- c.) ix: Cardinal Logistics Management Corp.
- d.) x: Cota Trucking, Co.
- e.) 12b) ACT250 Notice re: K.A. Harvey Manufactured Housing Inc. application.

Virginia made a motion to approve the additions and deletions from 3/9/21, as listed above (#12a-e). Clayton seconded the motion. The Board voted 3-0.

13. Other Business: The Town of Eden was awarded a Healthy Lamoille Valley Mini-Grant of \$240 to purchase VT State Parks Passes which will be on loan through the Town Office. Funds must be spent by May 31st. Virginia made a motion to approve and sign the Letter of Agreement with HLV for the subgrant award of \$240. Clayton seconded the motion. The Board voted 3-0. The Letter of Agreement was signed. Freeda will submit it to Alison Link of HLV per grant requirements.

14. FYI:

a.) ACT 250 Notice re: Land Use Permit issued to Kevin & Lisa Jones for an “as-built” subdivision for land located on North Road in Eden.

b.) UVM Extension Town Officer Education Conference April 12-15. These trainings are offered at no expense. Any interested Board Members can contact Freeda for registration. If Staff attend, notes will be taken and shared with the Board.

c.) VLCT Open Meeting Law trainings are available in April. These trainings will focus on Open Meeting Law basics and are offered at a discounted rate for VLCT members. Any Board Members interested in attending can let Freeda know and registration can be handled in office. If Staff attend, notes will be taken and shared with the Board.

d.) Rabies Clinic Reminder: Saturday 27th @ Town Garage 8:30-10am. Due to COVID-19, attendees are required to wear a mask and are asked to stay in their car. The Town Clerk will be at the office for licenses during the same hours.

e.) Candy noted that a report has come in from Amanda Cady, the Eden Health Officer, regarding a site visit she performed. The report was provided to Board Members who wish to see it.

f.) The Board wished to enter executive session. Ricky made a motion to go into executive session under 1 V.S.A. § 313 to discuss personnel matters. The Board entered executive session at 7:42pm and exited executive session at 8:30pm. No decisions were made.

15. Adjourn: Clayton made a motion to adjourn. Virginia seconded the motion. The meeting adjourned at 8:31pm.

Minutes Approved as written on 4/13/2021 by: Ricky Morin, Clayton Whittemore, Virginia Parker.

Freeda Powers, Town Administrative Assistant