

Town of Eden
71 Old Schoolhouse Rd
Eden Mills, VT 05653

June 8, 2021 Selectboard Meeting

The Eden Selectboard met at the Town Office on June 8, 2021. Present: Ricky Morin, Clayton Whittemore, Virginia Parker, Candace Vear, Freeda Powers. Also present: Leslie White (resident), Norm Patenaude (Pike Industries), Dog Officer Applicant Katie Belval, LERA Manager's Assistant Applicants Wendy & Mike Dezotelle: and Pam, Johanna & Landon Uhlendorff. Joining by phone: Craig Rounds (LERA Manager).

1. Ricky opened the meeting at 6:01pm.

In order to accommodate those present, the Board skipped to Agenda item #7, then #8.

7. Dog Officer Applicant Interview: Katie Belval joined the meeting at the Board's request to interview for the open position of Dog Officer. Katie said she has the time and is available for the flexible hours this position will call for. She has a love of animals and is passionate about dogs and advocates for their proper care in all ways. Katie shared that all of her dogs are registered and current with shots. She is cognizant of the importance of treating everyone equitably and fairly. She has received and read the dog ordinance and the job description and is clear about the scope of the job.

The Board noted the pay rate is \$16.81/hr. plus mileage reimbursement. The Board emphasized that this is a part time position. Naturally, the schedule will be busier during canvassing. Before filling the position, Virginia wished to review the contract for the position. Ricky explained that there is not a contract for this position, the employee would fill out a W2 and required paperwork with the Town Clerk once hired by the Board.

Virginia voiced a desire to see a document drafted which would reflect the expectations of the position, including expected hours per week. After some discussion, Clayton proposed tabling the hiring decision to the next Selectboard meeting on 6/22/21. The Board thanked Katie for her time and interest in the position. This discussion will resume at the next meeting and we will reach out to her at that time.

- 8: Applications received for Beach Managers Assistant position:

Wendy & Mike Dezotelle came before the Board as applicants for the open position of Beach Manager's Assistant. Wendy said they have camped at LERA before and really enjoy the area. They are experienced campers and understand camp-life and what campers want and don't want at a campground.

Pam, Johanna & Landon Uhlendorff came before the Board as applicants for the open position of Beach Manager's Assistant. Pam is Johanna's mother (Landon is Johanna's son) and the two feel very positive about the possibility of fulfilling this role. They indicated

they are both currently workers with the American Red Cross and Johanna has been CPR certified in the past and would be happy to get that renewed. Additionally, Johanna indicated she would pursue getting certified as a lifeguard for potential work in that role as well.

The Board thanked both sets of applicants. After the applicants had departed the meeting, the Board resumed discussion. Virginia made a motion to approve hiring Pam and Jannah Uhlendorff as the LERA Manager's Assistant(s) for the 2021 season. So voted. The Town Clerk will reach out to both applicants in the morning to notify them of the Board's decision and to proceed with required onboarding paperwork with the new hires.

Returning to the agenda:

2. Additions and Deletions to the Agenda:

- a.) Under #8: Applications received for Beach Managers Assistant position
- b.) Under #9: Review revised Bids for Blakeville BR13 & Paronto Rd. Culvert Replacement
- c.) Under #9: Bid Rec'd for Knowles Flat Rd. Paving
- d.) Under #9: 2 Permit Applications: Griggs & Cheney
- e.) Under #10: Better Back Roads Grant Agreement: review & sign
- f.) Under #10: Class II Grant Agreement: review & sign

3. Citizens Input: Leslie White noted that the Board does not appear to have received the financial report for the VAG funds as requested. This prompted some discussion about the upcoming Square Road site visit, planned for 6/17/21. The Board feels that the Square Road project does not fully meet the criteria of the purpose of the funds. The VAG Site, on the Eden side, is located in the Gihon River sub-watershed of the Lamoille River watershed, and while the Board understands that the Trustees were not looking for projects solely in the Gihon River watershed, the greatly needed project on Blakeville Road (BR #13) over the Gihon River, does more fully meet that criteria on several points. Given the current and extended drought conditions, the existing and still structurally sound boiler plate in place, hard COVID-19 economy impacts inflating materials costs and a far more pressing project need on Blakeville Road, the Board authorized Freeda to contact John Schmeltzer to cancel the Square Road site visit and reiterated their request for a full financial report of fund spending to date. Furthermore, the Board requested the Trustees reconsider their points of concern around the proposed project site and to instead think of less costly measures to accomplish spawning and passage at Square Road and to support the greatly needed Blakeville Road project.

4. Sign orders: Five (5) orders were reviewed and signed.

5. Minutes: The Board reviewed the minutes of 5/25. Virginia made a motion to approve the minutes of 5/25/21 as amended. Clayton seconded the motion. The Board voted 3-0.

6. Lamoille County Sheriff's Dept. 2021-2022 Contract: The Board reviewed the FY22 contract for services. Virginia made a motion to approve the Lamoille County Sheriff's Dept. 2021-2022 Contract for Dispatching Services for the sum of \$30,516 as well as the

contract for Emergency Response Services at a rate of \$65/hr. Clayton seconded the motion. The Board voted 3-0. Freeda will submit the signed copies to the Sheriff's Dept.

8. Beach Update:

a.) Water Update: Freeda mentioned that John Campagna had failed to return to complete the required regular May drinking water test. Freeda did that test on 5/26, results returned on 5/28 passed. Per his contract, John is responsible for the regular June drinking water test as well. After some discussion, the Board authorized Freeda to take on that task and to reach out to John to indicate this will not be his responsibility for this year. The Town Treasurer took note that he should not be paid for the water tests should a bill for taking them be submitted as part of his fees.

b.) Lifeguards Update: No new update; an advertisement is currently running for additional lifeguards at LERA.

c.) Managers' report: Craig Rounds joined by phone and offered an update on LERA. Things remain busy as the season kicks off. After discussions with Burlington Parks & Rec. and reading the VT State COVID guidelines, he has come up with a simple and effective touch surfaces cleaning management solution in which he has strategically placed hand sanitizing alcohol stations at locations around LERA.

9. Road Commissioner's Report:

a.) The Board reviewed 2018 traffic study data from North Rd. The Board requested Freeda to initiate a new study looking at speed at two points on North Road; near the intersection of Camp Road, and further north near the Town line.

b.) The Board continued their review of an excavation permit for burial of overhead sap lines on Tree Farm Rd. Ricky has met with the applicant, Mr. Goodrich, and expressed the importance of maintaining 4' of cover and use of a sleeve at both bury sites (there are two on the same road). It became apparent to the Board that the applicant is different than the land owner at this location and they requested Freeda to request a revised application submission to reflect the land owner as the applicant.

c.) The Board reviewed and approved a draft 2021 Roadside Mowing RFP. This bid submission deadline is July 12. The Board authorized Freeda to run the RFP in the paper.

d.) Other activity of Hwy Dept.: Ricky said they are finishing up sweeping.

e.) Review revised Bids for Blakeville BR13 & Paronto Rd. Culvert Replacement. The Board continued its' review and consideration of the two bids received for the large projects on Blakeville Road and Paronto Road. Before finalizing their selection, the Board wished to continue this review to their next meeting. Freeda will notify the firms that the bids are still under consideration at this time. The Board requested Freeda to initiate new hydrology studies at both sites as well.

f.) Bids Rec'd for Knowles Flat Rd. Paving: The Board received two sealed bids for the paving and reclaiming work on Knowles Flat Road. This paving project will begin at .4 mile, working west approximately .65 mile west to the intersection of White Road. The Town received two bids for this project. The bids were as follows:

NA Manosh Corp.	\$326,970.00
Reclaim & Pave @1730 Tons/\$189	
Pike Industries, Inc.	\$176,358.00
Reclaim	\$ 13,728.00
Paving	\$162,630.00

Virginia made a motion to approve the bid from Pike Industries, Inc. for paving on Knowles Flat Road at the cost of \$162,630. Clayton seconded the motion. The Board voted 3-0. Freeda will notify both bidders of the selection decision.

g.) Permit Application:

i. The Board reviewed a permit application for Griggs. Ricky had no objection to the application, noting the project must be built to the profile. The Board signed the Griggs permit application.

ii. The Board reviewed a permit application for property on Knowles Flat Road. While the Board had no objection to the application, they are aware that the property owner is different than the applicant and requested that Freeda get a revised application with the land owner as the applicant.

10. Grants:

a.) FEMA Update: Initial payment of \$38,735.53 has been received. Extensions have been approved for all remaining work until 12/31/2022.

b.) AOT Structures FY22 Grant Agreement: The Board reviewed and signed the FY22 Structures grant agreement for Boy Scout Camp Road. This grant, in the amount of \$26,460, will go towards engineering and permits for replacement of the existing culvert.

c.) Better Back Roads Grant Agreement: The Board reviewed and signed the FY22 BBR grant agreement for Square Road. This grant, in the amount of \$19,100, will go towards stone lined ditching.

d.) Class II Grant Agreement: The Board reviewed and signed the FY22 Class II grant agreement for East Hill Road. This grant, in the amount of \$150,983.28, will go towards paving of East Hill Road starting approximately 1 mile from Rte. 100/East Hill Rd. intersection working east for 3,750'.

11. Review VAG financial report from John Schmeltzer: As Leslie previously noted, the Board did not receive the requested full financial report of spending to date. The Board authorized Freeda to reiterate this request.

12. Ratify Additions and Deletions of 5/25:

- a.) Under #6: Minutes of 5/19
- b.) Under #12: RFP bids in for Blakeville Rd. BR13 & Paronto Rd.
- c.) Under #13:
 - i. Better Back Roads Awarded: Square Rd. ditching
 - ii. Class II Awarded: East Hill Rd. paving
 - iii. Structures Awarded: Boy Scout Camp Rd. engineering & Blakeville Rd. BR15
- d.) Under #16: Energy Plan Forum announcement

Ricky made a motion to approve the additions and deletions from 5/25/21, as listed above (#12a-d). Virginia seconded the motion. The Board voted 3-0.

13. Other Business:

- a.) Signing Orders: Virginia provided the Board with a copy of VT Statute regarding signing of orders (24 V.S.A. § 1623). The Board discussed the duty and responsibility of being a member of the municipal body. No decisions were made.
- b.) Town Meeting Day: The Board discussed the details of the upcoming Town Meeting Day, taking place under a tent at the Eden Central School on June 15th beginning at 10am. Ricky and his wife, Julie, have made a large sign with the date and time listed, placing it visibly along Rte. 100 by the school. The school has agreed to allow access to the restrooms indoors and use of chairs and tables as needed. The tent should be set up Monday, June 14th. Chairs and tables will be set up by members of the Board and staff at 7am Tuesday morning. Freeda will post the agenda for the follow up Selectboard meeting, to take place at the Town Office directly following Town Meeting. Candy asked if Ricky would present the Bullard Award at Town Meeting; he agreed. Virginia recommended that we be prepared to Zoom the meeting if the request should arise.
- c.) The Board authorized a 30 day extension to the Assessor's Contract in order to allow Russ to complete his work for the year.
- d.) Candy said Marvin Whitcomb has agreed to take the job of 911 data entry and map filing at \$17/hr. The Board offered no objection.

14. FYI: The Town Clerk mentioned that the State wishes to do a pop-up COVID-19 vaccine station at LERA in the near future. The Board felt that the location is too congested and recommended the Town Garage or the school as alternate location sites. The Town Clerk will relay their response to the appropriate party.

15. Adjourn: Clayton made a motion to adjourn. Ricky seconded the motion. The meeting adjourned at 10:04pm.

Minutes Approved on 6/22/21 by Ricky Morin, Jubal Durivage.
Freeda Powers, Town Administrative Assistant