

Town of Eden  
71 Old Schoolhouse Rd  
Eden Mills, VT 05653

October 25, 2022 Selectboard Meeting

The Eden Selectboard met at the Town Office on October 25, 2022. Present: Ricky Morin, Clayton Whittemore, Tim Bullard, Freeda Powers, Leslie White, Tracey Morin. Also present: Assistant Town Clerk & Treasurer applicant Melissa Whitcomb, Gihon TrakPackers President Ryan Whitney.

1. Open Meeting: Ricky opened the meeting at 6:10pm.
2. Additions and Deletions to the Agenda:
  - a.) Under #15e: Driveway Permits for Alderfer Enterprises & St. Pierre
  - b.) Under #15f: Set date for driveway access reviews
  - c.) Under #15g: Quote for 2023 East Hill cold planning & paving received
  - d.) Under #17d: Health Officer October Report.
3. Citizens Input: None.
4. Town Office Staffing: The Board discussed current office staffing. At this time, the office is being run efficiently and all are giving their best effort at maintaining a cooperative and organized interim while the transition takes place.
5. LERA: The annual end of season walk-through went well. The water system has been successfully shut down for the season by Plumbing Solutions. The Board requested a copy of this season's financials for their review at their next meeting, along with draft contracts for the manager and the assistants.
6. Gihon TrakPackers: Ryan Whitney came before the Board as the President of the Gihon TrakPackers, seeking land owner use permission for portions of White Road and Square Road. The Board wanted to be sure that communication was made with the landowners and requested that contact be made with them prior to approval of this request. The Board will revisit the Gihon TrakPackers land use request at their next meeting.
7. Orders: Seven (7) orders were reviewed and signed.
8. Minutes: The Board reviewed the draft minutes of the 10/11/22 special and regular meetings. Tim made a motion to accept the draft minutes of the 10/11/22 meetings as amended. Clayton seconded the motion. The Board voted 3-0.

9. Letter of Support Greeter Program 2023: The Board discussed the Lake Eden greeter program and fund options. A letter of support from the Selectboard will be included as part of the LCBP grant application due Nov. 9<sup>th</sup>. Tim made a motion to approve sending the letter of support for the LCBP grant. Clayton seconded the motion. The Board voted 2-0 with Ricky abstaining.

10. ARPA (ct'd): Leslie provided the Board with draft design plans produced by Silver Ridge Design, Inc., architects located in Hyde Park. The plans drafted did not take into consideration several factors requested by Leslie on behalf of the Town. Further design plans will be sought from another firm. The Board discussed having a real estate agent come to offer a fair market value of the existing Town office building so that we can better estimate funding available to offset the cost of the new building.

11. Trustee of Public Funds: Leslie provided the Board with an update on plans to invest funds.

12. G1 Funds: The Board received the Trustees response to project proposals for the remaining G1 funds allocated to Town Roads. The response was a firm *no* to funds going towards a culvert replacement on Boyscout Camp Road. The Trustees have agreed to support a list of smaller scale projects throughout town which will also work towards Eden's required Municipal Roads General Permit regarding stormwater runoff and improvements to hydrologically connected road segments. Freeda is working on getting a contract agreement drafted to move forward.

13. Emergency Generators: The Board received and reviewed the annual Maintenance Agreements for 2023. In addition, the Board reviewed a cost estimate for repairs to the emergency generator located at Eden Central School. Per the original Grant Agreement and subsequent Maintenance Agreement, the Town will pay the expense of the repairs and seek reimbursement from the school. Clayton made a motion to approve the 2023 Maintenance Agreement with Brook Field Services for the emergency generator located at the Town Offices in the amount of \$454 and for the emergency generator located at Eden Central School in the amount of \$716. Tim seconded the motion. The Board voted 3-0.

Clayton made a motion to approve the repair of the emergency generator located at Eden Central School by Brook Field Services in the amount of \$2,825.72. Tim seconded the motion. The Board voted 3-0.

14. Personnel Policy review (ct'd): The Board agreed to table this discussion to a future meeting.

15. Road Commissioner's Report:

a.) Cargill Road Salt Prices: The Board reviewed a current quote for bulk deicing salt for the winter roads. Tim made a motion to approve and sign the cost quote for bulk deicing salt from Cargill at the rate of \$91.00 per ton. Clayton seconded the motion. The Board voted 3-0.

b.) Winter Roads: The Board reviewed the annual winter parking ban notice which is in effect Nov. 1 through April 15. The Board was ok with posting at this time; Freeda will post as required.

c.) Overweight Vehicle Permit: The Board received a fleet list for the Overweight Vehicle Permit application from Kilburn Transport. Ricky made a motion to approve the Overweight Vehicle Permit application from Kilburn Transport, to town specs. Tim seconded the motion. The Board voted 3-0.

d.) Other activities of Hwy. Dept.: The highway department is finishing work on South Pond Road. Pike will be paving a portion of East Hill soon and will return in the spring to do additional cold planning and paving as previously discussed.

e.) Driveway Access Permits:

i. The Board reviewed an access permit for Alderfer Enterprises located on Parsonage Road. There was some discussion about the applicant's desire to extend Parsonage Road beyond where the Town Road portion ends. This is allowed, so long as the portion beyond the Town Road is created as a private road and maintained accordingly. Further discussion about a recently installed utility transformer, located in a town turn around prompted the Board to ask Freeda to draft a response to the applicant expressing their concerns.

ii. The Board discussed a previously submitted access permit for Michael St. Pierre located on Camp Road. This applicant had submitted multiple applications for driveway accesses on his property. This is prohibited. Freeda will draft a letter to the applicant explaining this and requiring use of the second, unpermitted access to be discontinued and restricted.

f.) The Board set a date to inspect recently installed driveway accesses. They will meet at 5pm on 11/8/22.

g.) The Board reviewed a quote from Pike Industries for cold planning and paving on East Hill Road, to be done in 2023. Tim made a motion to accept and sign the quote for cold planning and paving a portion of East Hill Road in the amount of \$124,965.00. Clayton seconded the motion. The Board voted 3-0.

16. Ratify Additions and Deletions of 10/11/22: None.

17. Other Business:

a.) Reschedule Nov. 8th SB Meeting due to elections: The Board discussed and agreed to hold the regular meeting on 11/8/22 at 7pm with a light agenda.

b.) LCPC Survey: The Board was given hard copies of a survey LCPC is conducting to determine what services our municipality might be interested in sharing. All were encouraged to complete the survey either online or by hard copy.

c.) GovOS: The company (Kofile) is responsible for our record digitization as well as imaging and indexing of maps. Our current contract expired in August and is therefore overdue to be renewed. The company is initiating a rate increase from \$350 per month to \$667.00 per month. At this time, the Board agreed to remain with GovOS for these services. Tim made a motion to approve and sign the contract with GovOS for records managing and imaging in the amount of \$667.00 per month. Clayton seconded the motion. The Board voted 3-0.

d.) The Board received the Town Health Officer's monthly report for October.

18. FYI: A Board of Abatement Meeting will be held on 10/27/22 @5:30pm; Board members were asked to attend if possible.

19. Adjourn: Tim made a motion to adjourn. Clayton seconded the motion. The meeting adjourned at 8:30pm.

Minutes Approved as written on 11/08/22 by Ricky Morin, Clayton Whittemore, Tim Bullard.

Freedra Powers, Town Administrative Assistant